

VOLUNTEER APPLICATION



Thank you for taking the time to fill out this application. Your information will remain confidential and used only as part of the Pet Orphans Miami Inc. Rescue Volunteer Program.

PERSONAL INFORMATION (Please print):

Name: _____ Age: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____ Home

phone: _____ Work/Cell phone: _____ Email:

_____ Emergency

Contact: _____ Phone: _____ How did you hear

about us? _____ Are you at least 18 years

or older? ____ Yes or ____ No

If under 18 years old, a parent signature is required: _____ Are

you volunteering for School or Community Credit? ____ Yes or ____ No

Are you volunteering to fulfill court-ordered community service hours? ____ Yes or ____ No

In which areas are you interested in volunteering:

____ Animal Transport

____ Dog Walking

____ Cleaning Dog Kennels

____ Fundraising

____ Cleaning Building

____ Making Folders/Paperwork

____ Adoption Events

____ Washing/folding laundry

____ Bathing/Brushing Dogs

Please tell us about any other ways you would like to help: _____

VOLUNTEER WAIVER



Please read the following carefully. This waiver must be signed by the volunteer.

Dress Code

For your safety, you should wear closed-toed & non-slip shoes and should not wear dangling jewelry. Please accept that your clothing and shoes may become damaged and/or dirty while volunteering. .

Property

Anything donated on behalf of Pet Orphans Miami becomes the property of Pet Orphans Inc. No compensation should be expected by any volunteer.

Injury & Illness

Working with animals may be dangerous and lead to serious injury, illness, or even death. As a volunteer you understand and agree to personally assume any and all of the liability and risk associated with volunteering for Pet Orphans Miami. Further, each volunteer agrees to hold harmless Pet Orphans Miami, its directors, officers, agents, employees and other volunteers from any responsibility or liability for any and all illness, injuries, or death which may occur as direct or proximate result of their involvement with Pet Orphans Miami Animal Rescue.

Tetanus Shot

A volunteer must be current on their tetanus shot. Alternatively, the volunteer acknowledges that failure to acquire and remain current on a Tetanus vaccination may put the volunteer at risk and hereby agrees to hold harmless Pet Orphans Miami, its directors, officers, agents, employees and volunteers from any responsibility or liability for any and all illness, injuries, or death as a result.

Print Name: _____

Signature: _____ Date: _____

VOLUNTEER

RULES OF CONDUCT



Please read the following carefully. This form must be signed by the volunteer.

As a volunteer, I am expected to:

- Attend the volunteer orientation.
- Attend training classes when appropriate.
- Conduct myself in a professional manner at all times when involved in Hopeful Tails activities.
- Perform my tasks under the guidelines established within the job description for that task.
- Report any abusive behavior in the Rescue to the appropriate staff person.
- Adhere to all established policies and procedures.

As a volunteer, I understand and agree that:

- I am providing my services in a volunteer capacity without any expressed or implied promise of salary or employment benefits.
- Using or being under the influence of alcohol or drugs is prohibited while volunteering.
- Staff members may not be contacted at their homes unless otherwise directed to do so by that staff member.
- Verbal or physical abuse to shelter volunteers or staff will not be tolerated.
- My volunteer involvement may be terminated if I do not meet my commitment in an appropriate manner, or otherwise fail to adhere to the guidelines outlined on this form.

As a volunteer working with the dogs, I am expected to:

- Treat the animals with respect and kindness
- Report animal injuries, illness or behavior concerns to a staff member.
- Never handle an animal that makes me feel uncomfortable. I will not put myself, the animal or others at risk.
- Follow all posted instructions in animal care areas. This includes not entering a restricted area, such as the quarantine room, without permission.

I understand that as a volunteer I am responsible for understanding and abiding by the information contained within this Volunteer Rules of Conduct form and any subsequent form given to me by Pet Orphans Miami

Print Name: _____

Signature: _____ Date: _____

VOLUNTEER INFORMATION



PLEASE KEEP THIS PAGE FOR YOUR RECORDS AND REFERENCE AS NEEDED

Welcome and THANK YOU for volunteering with Pet Orphans Miami! We hope you find your volunteer experience rewarding, educational, exciting and fun. You can have a HUGE impact the lives of homeless animals. The happy wagging tails from our dogs is sure to touch your heart and bring you back for more. Because of volunteers like you, our dogs are provided with the highest level of care as they make the journey toward finding their forever homes. Thank you again for your time and commitment!

Here is an abbreviated summary of the Waiver you signed:

As a volunteer, I understand that:

- I should wear closed toed / non-slide shoes and should not wear dangling jewelry.
- My clothes and shoes may become dirty or damaged while volunteering.
- All donations given to Pet Orphans Miami are the property of Pet Orphans Miami
- Volunteers do not receive compensation.
- Volunteering at the Pet Orphans Miami building and/or working with the animals may lead to injury or illness and I assume all liability and risk associated with volunteering.
- I should be up-to date on my Tetanus Shot, just to be safe.

Here is an abbreviated summary of the Code of Conduct you signed:

As a volunteer I am expected to:

- Attend training classes when appropriate.
- Conduct myself in a professional manner at all times when involved in Pet Orphans Miami activities.
- Perform my tasks under the guidelines established within the job description for that task.
- Report any abusive behavior in the Rescue to the appropriate staff person.
- Adhere to all established policies and procedures.
- Wear a volunteer badge or Pet Orphans Miami logo attire at all times when working at the shelter or other shelter activities.

As a volunteer, I understand and agree that:

- I am providing my services in a volunteer capacity without any expectation of salary or benefits.
- Using or being under the influence of alcohol or drugs is prohibited while volunteering.
- Verbal or physical abuse to shelter volunteers or staff will not be tolerated.
- My volunteer involvement may be terminated if I do not meet my commitment in an appropriate manner, or otherwise fail to adhere to the guidelines outlined on this form.

As a volunteer working with the dogs, I am expected to:

- Treat the animals with respect and kindness
- Report animal injuries, illness or behavior concerns to a staff member.
- Never handle an animal that makes me feel afraid or uncomfortable.
- Follow all posted instructions in animal care areas.